

LME PAC Meeting Agenda September 19, 2022

Held via Zoom Meeting ID: 631 7812 7226 Password: 549867

1) CALL TO ORDER – 6:30 PM

1.1 Call to Order

- Ensure quorum: Three Executive members present

Attendance: Alex Miller, Vrushali Knot, Alicia S, Andrea Ford, Brittany Ekelund, Becky Miller, Carolyn Ingham, Paul Allanson, Jasmine Pederson, Sara Kilik, Stefanie Pemble, Rachel Sanderson, Jennifer Filiatrault

1.2 Approval of minutes - Mrs: Driscoll sent a correction which I am showing on the screen now. The corrections are contained in the Principal Report Section. (see attached)

- MOTION: THAT the minutes of the May 16th, 2022, General Meeting be approved as circulated.

First: Alicia

Second: Alex

Motion: Approved

2) REPORTS

1.1 Principal Report

Update from school admin: Carolyn Ingham and Paul Allanson introduced themselves.

Carolyn previously spent 4 years as the vice principal at Watson, she was offered a temporary principal position last year at FG Leary

Paul Allanson - 20 years as an educator, and also was previously Vice Principal at Vedder Elementary

Admin Report: Carolyn

- Enrollment is holding steady at 315 students. We are up 25 students from June 2022. 25 students went to other places or moved up and so we are currently at the same number as last year.
- We would like to welcome new staff at LME:

Ms. Airapetian (Ms. A) in Grade 1 who is filling in for Mrs. Dalton (on leave)

Ms. Bicycle in Grade 1, job sharing with Mrs. Lockhart on Wednesdays

Mr. Zullo in Grade 3&4, job sharing with Mrs. Saunders on Thursdays

Mrs. Laurel Bertuzzi in Grade 4/5, who is presently on leave, and Ms. Marcel Van Dyk is covering temporarily.

Mr. Elliott, Indigenous Education Assistant, who is filling in for Mrs. Nitschke (on leave)

- Advisory Committee for inclusive education - If anyone is interested please speak with Carolyn.
- Cross Country (Paul) starts September 21, practices are recess and afterschool. First meet is September at 29 Townsend. Next meeting is October 6th at Farifield. October 13th: TBA Cross country run by Mr.Allanson and Mrs.Standeven
- Soccer (Paul): Mr.Merriick and Mrs.Jamie moore are running soccer which starts on sept 27
- Library (Carolyn) - Mr. McDowell is actively getting things launched for this year. District Wide reading challenge grade 4-5. Great opportunity for our oldest learners at LME. Please email Mr. McDowell for questions. Bookfair TBA - November
- Launch of Coin drive (Carolyn) tomorrow for terry fox and cops for cancer. We are so excited to have our first in person assembly on Friday. Listened to a video about Terry Fox and how we can support Terry Fox foundation and then Cops for Cancer.
- Kindergarten (Carolyn)- K Students start Tuesday for full days. Please watch out for the new students and let's be kind and helpful.
- Firedrill (Carolyn) - September 21st will be the very first firedrill. Prepare your kids ahead of time so they can be expecting the sound and procedure. Safety First!
- Open House (Carolyn) - Thursday we have an open house - Families, our community are welcome to come into the school to see their teachers. Starts at 4:30. 5:30ish - continue outside for ice cream sandwiches.
- Terry Fox Run (Carolyn) - Friday September 23 Terry Fox runs starts at 9AM. Paul Allanson has put out an email for volunteers to come forward and help with the run.
Paul: meet at the front of the building at 8:30. This allows people time to get to different areas along the run so that there can be lots of eyes on the kiddos running through the route. If you are interested in volunteering, reach out to Paul Allanson.
Carolyn: thank you for those who have offered to volunteer
- Cops for Cancer (Paul) - Arriving at 12:35. We have encouraged teachers to work with classes to prepare some motivational signs for the riders.
Paul: Kids will go and watch the riders along Portage.
- Truth & Reconciliation Day (Carolyn) - September 29: We will be acknowledging and recognizing Orange Shirt Day (Truth and Reconciliation) Mr. Elliot has been offering lots of guidance and support to teachers to prepare for this.

Looking Ahead:

September 30: Statutory holiday.

October 20th: Great BC Shakeout - Earthquake Drill. This happens across BC.

October 21st: First PRO D day.

Q&A with school admin

- Fruit/veg trays - This was removed as it will be moved to another time.
- NEW ITEM: Competency Based IEP's- There was a rumor that parents would be given more information and that we should be getting info from the schools.

Carolyn: District is rolling out with competency based IEP K369, new students and new designation. Mr. Allanson and I, and our new resource teacher have been meeting with Mrs. Arnish. It is our goal to move all of our students who have IEP meetings to Individual competency based IEP. If your child has an IEP please look for a note from your case manager by the end of September about this move.

Vrushali: Is there more information we can look forward to?

Carolyn: There is more information coming and we will take this back to our student services team with this question to see what we can do. This is brand new so we are learning as we go.

- Safer School Travel Program - Alicia: This is something that has come up a few times in the past few years, Nicole had worked on a plan 6 years ago but we didn't complete this. Is there any interest from School admin part to start from the bottom and get this going? Things have changed since this was last worked on.

Carolyn: I worked with Watson PAC on safe school program and I would be able to work with PAC on this. We can reach out to City of Chilliwack as they were supportive and helpful when I worked with them at Watson.

Alicia: Knowing we have support from the admin, we can put out a call to get volunteers or a side committee or something. A separate committee should be established to keep things regular PAC meetings from getting too lengthy.

- Student and Family Affordability Fund: Is there any info at school level? Do we know what will be allocated?

Carolyn: They have asked us for ideas, thoughts, suggestions at this point. We do not know how it will be allocated. I have sat down with our child and youth care worker who works with some of our more vulnerable families to identify gaps such as field trips, supplies etc? At this point the District is collecting information on where the need is. Chilliwack received 1.7 million (Paul allanson)

- Open floor:

Vrushali: Grade for soccer?

Paul - Grade 5 but if we are short we pull from Grade 4. Grade 3 does happen but they sometimes get hurt because the other students are two years older.

Alicia: School wide run. Are we starting this again? It stopped during Covid.

Paul: I have talked to Coach, I need to start talking to the other teachers to see if they want to take on as this is an entire staff event. I am going to try but we are in discussion mode.

Alicia: Is there any other programming or afterschool?

Crafts etc term 1

Term 2: Grades 4-5

Term 3:L Reevalulate

Carolyn: After School adventures will be Wednesday and the person who runs this is new and so we will be taking it slow and seeing how things go.

Alicia: There have been other clubs as well, STEM, POKEMON.

Paul: 3D printer, and pokemon (Mr. Merrick). We are trying to get back to the new normal and things may take longer to get going but we are working on this and looking forward to having these clubs start.

Alicia: I have been on DPAC for 4 years, and I have a large question. Last year they said Little Mountain is on the list for possible expansion.

Paul: I have heard this but in terms of capital funding nothing has come through.

Carolyn: I have not heard this either.

Alicia: Gravel Path (Track) I wondered if the District is planning to maintain this or if the PAC can organize some weeding? I know pesticides has been used on the playground but I would be happy to organize this but I was not sure if this is District Maintenance

Paul: I know that the District does take this on each year but because of expansions etc, the District has been strapped to get these things going so this takes a back burner but I am hoping this will get done sooner or later.

Alicia: School Code of Conduct: This is supposed to be brought to PAC in September.

Carolyn: This has been reviewed recently and unless there are concerns we will just roll it over from previously.

Carolyn: Alicia I have some more info from Mrs. H in terms of Safer schools so please reach out to me and we can start working on this. Also Copmpentency Based IEP info has been emailed just now to Vrushali.

Vrushali: There has been restorative justice information and training that has been offered to district staff has any of our staff been trained on this?

Carolyn/Paul: We do not have this information at this time.

- School Admin left the meeting -

1.2 Treasurer Report - This is deferred to the next meeting as Treasurer is not in attendance.

1.3 Chairperson Report -

- Grade 5 trip - last year at the beginning of the year PAC approved some money for the end of year grade 5 trip and in April of last year staff let the K-4 go to Bridal Falls on one day and Grade 5 at Cultus Lake. At AGM there was a concern brought forward that the PAC funds were being used for a year end trip which is normally always done so the funds were not being used for a "special trip". There was a concern that a parent approached admin for more information about the Grade 5 trip and the answer was always more information is to come. There were multiple requests and nothing was discussed with parents.

PAC Determined that they will not be approving funds for Grade 5 trips if a special event is not planned.

After the AGM Meeting, Admin then updated that something special (surprise) was planned for Grade 5 students while k-4 were at waterslides and PAC agreed funds allocated could be used. Going forward PAC could communicate how funds should be used if they are allocated.

- Chilliwack Schoolboard election is OCT 15 and this directly impacts students. Please inform yourselves and vote.

1.4 DPAC Rep Report -

- Alicia: DPAC meeting Sept 29 at 7PM. At the Neighbourhood Learning Centre at CSS. This meeting is in person. We will do a blanket ceremony. If anyone is interested in coming, DPAC meetings are open to all parents who have children registered in the District. Each School PAC has the opportunity to send a DPAC rep to vote on matters at the DPAC table for their school.
- In terms of the competency based IEP there is info on the District Website and there is information available to parents. Meetings will also be upcoming about these changes. Meeting dates TBA
- Advisory committee for inclusive education: Advisory committee that I sit on (Alicia) it is a district committee and if you are interested please speak with me. Any parent who has a child with diverse needs please consider sitting on this committee to let us know how improvements can be made and make suggestions. Meetings are the first monday of the month 330-5. Online only at this time.
- Affordability funds: We were told all school admins would speak to PAC and parents and ask for suggestions. Maybe at the next meeting we will expect something more from the admin, this is likely forthcoming.

3) NEW BUSINESS

1.1 Budget

- MOTION: THAT voting and approval of budget be deferred until the next PAC General Meeting.

First: Vrushali Second: Alex Motion: Approved

1.2 Hot Lunch:

- Nadine is our lunch coordinator and she was unavailable for this meeting. Any questions to bring up now?

Becky: Nadine mentioned that we had to re-schedule hot lunch possibly for September as the business is not prepared. I have reached out and we have volunteers available, but nothing to do yet as we may not have hot lunch. A good fundraiser we can do if we do not have hot lunch is \$2 pizza tuesday. We buy pizzas and sell them for \$2 a slice.

Brittany: Is there a pre-order or how do we budget how much pizza to order for this?

Becky: As this is the first time and beginning of the year we can order a bit more than we think we need and this is more about testing the waters and seeing how it goes and if we break even that's ok too. This allows us to see how many volunteers we have who are willing to help at events like this.

Rachel: Please just ensure that volunteers know they need to have criminal record checks done and that they are valid to work "in the school".

Stefanie: Can we try to pre-order? Even if it's 50% we can plan and teachers can plan?

Becky: This is a great idea, I just wasn't sure how easy it is to add to munch a lunch?

Rachel: I think this should be feasible. I think this is the best option for the littles as bringing money, or losing money etc is going to be harder for the younger grades.

Vrushali: in terms of volunteers, you are hopeful?

Becky: I am hopeful, after I first brought this up I did see a few parents grab the criminal record check forms from Kim.

Alicia: Would an inhouse hot dog day be a good supplement?

Becky: I think this is good too because it helps fill the volunteer need and there is less of a concern about making too much or not enough.

Alex: The only thing about this is that we need to ensure that people are food safe certified and I think only myself and Becky maybe are food safe certified. We can pay for people to have foodsafe certified for this purpose.

Becky: I think we only need a single person who is certified?

Alex: If it only takes one person, I have foodsafe and would be happy to participate.

Vrushali: Becky and Alex can you confirm if one of you can be available for this?

Alicia: I think if we are able to, it would be great to be able to offer a Hot Lunch in September even if the vendor does not commit.

Becky: Lots of vendors are having issues with Hot lunch as they do not deliver and costs are raising due to inflation.

Alicia: Is it feasible to do something alternative then?

Becky: I think it is for sure, but I cannot commit to Fridays. Unless someone else wants to take this over, it can't be Fridays going forward.

Vrushali: Can we bring this up at the upcoming meeting?

Stefani: Nadine does not get a dollar amount prior to a regular purchase for hot lunch (cookies, drink boxes etc). We should run this by Nadine but she is not available at the meeting.

Becky: I do not want to volunteer anyone for something who is not at the meeting nor overburden them. I can connect with Nadine about this after the meeting. Maybe we can do a poll on facebook other otherway on some in house food options for hot lunch? Can we find some options that are more accommodating? Healthier, gluten free, less sugar etc.

Vrushali: There are a few members in this meeting from our Social media group, can we maybe put together a poll?

Let's come back to this in the future with Nadine present.

1.3 Meeting format and schedule for 2022/23: Virtual or in person? Feasibility?

- Brittany: My concern is that if we are in person, we would still have to offer online and if we are in person we still have to all have screens so that we can all be part of the discussion.

Stefanie: I agree with this as well. I was able to do dishes, put my kids to bed during this meeting.

Alicia: Maybe we can do this twice a year? Mingle and meet the PAC.

Jennifer and Brittany agree with this.

Vrushali: For now, we stay zoom?

Vrushali: Does the third monday work?

Andrea: We have to consider holidays (December, February and march) we should also do sept earlier.

1.4 Communication with membership:

- We cannot contact parents directly or obtain contact information from admin. We can use facebook and admin can get information out to families but cannot email information or reach out to families. We came up with the idea of a form where people can contact us. The form looks really great, do we want to give this a try?

Alicia: We can link to the website under PAC tab

Vrushali: We can ask admin to send this out in their weekly email as well.

Alicia: If we can get admin to send this out as a separate form outside of the newsletter this would be best because the newsletters are already info heavy.

Alicia: apparently parents were concerned about how PAC was spending money etc but these concerns didn't make it through to the PAC.

Vrushali: Does this need to go to a vote?

Alicia: Did we vote on this previously?

Vrushali: Made motion

MOTION: THAT: PAC sends out a parent communication form out to parents via admin and facebook open communication system.

First: Alicia Second: Alex Motion: Approved

1.5 Fundraisers

- Coupon books: We have until September 29th. People did sell some afterschool. I think this is going well.
- Variety funding grant for schools:
Vrushali I saw on the DPAC page that Variety has a grant/fund for up to \$10,000 to be matched by PAC. I do not know the due date for the application for this grant.
- Other fundraising ideas:
Becky: I have some ideas but not sure of the process on how to start this. Three big ideas are readathon, walk a thon and silent auction. We also have talked about doing a pub nite where this can be done in conjunction with the silent auction. I can start working on this. We need admins permission for readathon and walkathon. Another ongoing item, panago pizza coupons. Coupons are \$12 and you get a \$17 pizza and for every coupon sold the PAC gets \$4. This can be ongoing all the time.

Stefanie: We have done this before and it is fantastic. The Panago by southgate is really

quite good.

Becky: It's nice because it's ongoing and easy to manage.

Alex: Becky and I have talked about doing markets. They can be done in the gym and you charge \$15-20 whatever we decide and they can have a table. PAC can sell food and we can charge \$2 or \$5 for people to come in. This builds community spirit and also offers a chance to showcase parent talents as well.

Brittany: I like this idea and also that we can have this outside school hours to accommodate guardians who normally work during school hours. Can we try to do this before Christmas?

Andrea: I have participated in these and they're great. Also a good idea we can try to incorporate with lunch, other schools have an add on for any hot lunch where you can just donate money to PAC. No strings attached.

Stefanie: We have done this in the past and to be honest, they were not well attended and we do not have street traffic so advertising is key.

Alex: This is a concern that I have been seeing with markets all year, due to inflation etc it's been tough. We need to decide on this ASAP as we have to inform the District of how many tables we are having ASAP.

Becky: Read a thon is an all school event. Everyone participates regardless if they raise funds or not. Kids take home forms and they raise money to pledge how many minutes they can read etc. Primary and intermediate are usually done separately as intermediate is done independently whereas primary cannot. Walk-a-thon would be done the same but walking instead of reading but done in the spring.

Stefanie: Purdy's: Typically \$1000 - \$2500 profit typically with a bit of work behind the scenes? They are ready if we are?

Vrushali: We got \$1200 last year I believe?

Andrea: How profitable is this?

Vrushali: Coupon books last year \$900. Neufeld \$2000 Purdys: \$1200

Andrea: Is there any negative feedback? If not, maybe we keep it?

Vrushali: Discussion should maybe be if we are adding more fundraisers we need to make sure that we are evaluating if one needs to be dropped? Also we should be specific what we are fundraising for as there are questions about this.

Alex: Maybe we can add a list to facebook as to what PAC purchased last year? This helps people know what is being purchased and people are more willing to donate/ spend.

Vrushali: Purdys? Yes or no?

Alex: Not my favourite but we support it if it makes money.

Stefanie: I have not been involved with the sorting.

Brittany: I think we will see a difference in fundraising this year, because of the market and economy.

Becky: I agree. We also I think know what we will be not doing the spring weedlemans..

Sara: We can move Purdy's to Easter as well.

Becky: This might be a good idea

Brittany: I think that if we are not doing purdy's we need to make this known as there are likely people who are used to this fundraiser every year and wait for the purdys fundraiser.

Becky: I like the idea of doing something new, such as Natashas Pies and if Purdys is missed we can bring it later this year.

Vrushali: Let's put a hold on Purdy's for now then.

Vrushali: Read a-thon, comments from anyone? We do have to work on staff with this.

Becky: I think there is no downside to this, everyone gets to participate.

Brittany: Agreed

Vrushali: Becky can you talk to Staff about this and work with admin?

Becky: Yes, alex can help me.

Alicia: Can we revisit the movie night? We have a new admin now and maybe they will feel differently.

Vrushali: Do we need to action this now?

Alicia: We should just ask this of Admin, it is a great use of gaming funds for the school/community. If we can find out where the admin is at with this, I think this is the most important thing.

Stefanie: Was neufelds a go ahead? Should we book now or get a date?

Vrusahli: Yes, please contact them and get some dates.

Alicia: We can get dates for Natashas and neufelds and get things going?

Alex: I own a Gluten Free bakery and am happy to participate and provide gluten free baked goods as an alternative.

Vrushali: Can we do both natashas pies and neufelds at the same time?

Consensus: There is enough variety that we can run both at the same time. Dates TBA

1.6 BCCPAC Membership

MOTION: THAT \$75 for BCCPAC annual membership fee for the year 2022/23 be approved from gaming grant funds.

First: Vrushali Second: Brittany Motion: Approved

1.7 Debrief on carnival in 2022:

- Becky: We learned so much last year. It was really good but the feedback I have is that the specific games need an adult supervising the teens/kids supervising the games. There were some things not managed and broken, due to lack of supervision but this is an easy fix. Going forward the games area needs to be supervised by an adult.

Alex: We did get 5 times as many people than we expected. So we ended up having to make food the entire time because there were so many people waiting. We need to have an extra volunteer to be at the games area.

Becky: Really there was one child, dropped off without a parent that caused some problems but as we did not have supervision in this area this caused issues.

Andrea: One more body on food, would be helpful as well. We didn't have a break from food stations due to how busy it was.

1.8 Role of PAC:

- Vrushali: Since we have new admin there is an opportunity to reset this relationship and what we want this to look like. I know there were lessons learned in terms of communication and also funding allocation so we know how to move forward. We will be much more specific with allocation of funds and what we are fundraising for.

Alex: I need approval to buy candy for the golden egg popcorn day.

MOTION: TO allow \$15 to purchase candy for popcorn day for the general Pac Account:

First: Alex Second: Vrushali Motion: Approved

1.9 Added New Item:

- Vrushali: Coach sent email requesting PAC funds for purchase of 8 scooters for the gym to have a full class set. The price being asked for is \$352.00.

Consensus: I think this is a good purchase and a complete class set is important.

Brittany: Since we wanted to use read-a-thon funds for the gym, can we use funds from this fundraiser?

Andrea: Yes, but we should provide funds now so school is not waiting.

MOTION: FOR: The use of \$352 PAC General Account to purchase gym equipment (scooter boards) as per coaches request.

First: Vrushali Second: Alex Motion: Approved

- Stefanie: Stepping back to fundraising, Neufeld farms is asking for a reason for fundraising? Should I leave it general "Little Mountain PAC".

Alex: We haven't had a discussion about big ticket items yet so we probably have to leave it more general.

- Alicia: Did admin offer for PAC to have a table at the meet and greet at the open house? This would be a good opportunity for us to connect.

Vrushali: I like this idea. I will ask admin about having a table this Thursday.

Becky: yes, great idea!

4) DATE OF NEXT MEETING

- PAC General Meeting October 17, 2022, at 6:30pm

5) ADJOURNMENT: Meeting adjourned at 9:00PM